

Transitional Jobs Program (TJ) Referral Form

Date of Referral: _____
Referral Name: _____ **Contact Phone:** _____
Street Address: _____ **SSN or PIN#:** _____
City, State, Zip: _____ **Date of Birth:** _____
Email Address: _____

Referred By: _____ **Agency:** _____
Email Address: _____ **Phone:** _____

Is individual currently enrolled in a workforce development program (e.g., WIA, FSET, Children First, Dept. of Corrections program)? Yes No

If Yes, name of program(s): _____.

Basic TJ Eligibility Criteria	Answer Must Be:
Does the individual reside within the TJ Racine County? <input type="checkbox"/> Yes <input type="checkbox"/> No	Yes
Is individual at least age 18 and older? <input type="checkbox"/> Yes <input type="checkbox"/> No	Yes
If individual is 18-23, does individual have a child under age 18? <input type="checkbox"/> Yes <input type="checkbox"/> No	No-Childless
If individual is older than 24 years of age, is he/she the biological or adoptive parent of a child under age 18, or the primary caregiver of a child under age 18 who is a relative? <input type="checkbox"/> Yes <input type="checkbox"/> No	Yes
If individual is 18 and older with a child, does the individual have: <input type="checkbox"/> Child Support Order <input type="checkbox"/> Reunification Plan <input type="checkbox"/> An ex-offender <input type="checkbox"/> Yes <input type="checkbox"/> No Individual must have at least one of the above qualifications check marked if have a child	Yes
Has individual previously worked a total of 1,040 hours in the Program <input type="checkbox"/> Yes <input type="checkbox"/> No	No
Has individual been unemployed for four (4) consecutive calendar weeks preceding the date of eligibility determination? <input type="checkbox"/> Yes <input type="checkbox"/> No	Yes
Is the individual's household income less than 150% of the Federal Poverty Limit? <input type="checkbox"/> Yes <input type="checkbox"/> No	Yes
Is individual currently enrolled in any W-2 service? <input type="checkbox"/> Yes <input type="checkbox"/> No	No
Is individual currently receiving or eligible to receive Unemployment Compensation? <input type="checkbox"/> Yes <input type="checkbox"/> No	No
Does the individual demonstrate the motivation to obtain and maintain a job for at least six (6) months? <input type="checkbox"/> Yes <input type="checkbox"/> No	Yes

If the answer to any of these Basic TJ Eligibility Criteria does not match the answer indicated in the right column, it is likely that the individual is not eligible to participate in TJ program.

If a Transitional Jobs slot has been identified for this individual, please indicate here (otherwise leave blank):

Host/Worksite
 Name/Address: _____
 Position: _____

If individual appears to meet the basic TJ eligibility criteria, please email this form to
Ferdinand.gaud@umos.org fax to (414) 389-6281.